

Why Risk It?

RISK REDUCTION RECOMMENDATIONS & REVIEWS

The Y in Central Maryland



December 2023

Risk Spotlight: Incident Reports

To ensure we respond to incidents appropriately and make adjustments to mitigate future risk, it is important that we document each incident on a Y incident report.

Did you know?

- You must be logged into the Y network to submit an incident report
- Incident reports must be submitted within 24 hours
- An incident report is required for any incident that occurs in a Y program, on Y property, on a Y field trip, on a Y vehicle, or any vehicle hired by the Y
- The incident report is an internal document and should not be shared with Y members
- The incident report is considered a legal document
- Facts detailing what led up to the incident, the incident itself, and how we responded to the incident should be included on the report
- Follow-up documentation is required on the incident report
- Incident reports are used to help us identify areas of risk and additional training needs

If you have questions and/or need training on how to submit an incident report, please contact riskmanagement@ymaryland.org.

Risk Reduction Recommendations

Preparing for Winter Weather

Whether it's slips, trips and falls or facility issues such as frozen pipes, or vehicle safety, winter weather brings with it challenges that can range from the costly and inconvenient to the potentially tragic. And because our climate is changing, it can be hard to predict exactly when temperatures will begin to fall.

Below is a list of things you can do to ensure that your facilities and associates are prepared.

Winter Maintenance Plan - ensure you have salt, shovels, etc on hand to ensure your sidewalks are safe

Spot Checks - perform spot checks throughout the day as conditions change to reapply salt and remove ice/snow as needed

Policies and Procedures - ensure a communication plan is in place to communicate any closings and delays effectively to your associates and members

(information courtesy of The Redwoods Group)

Risk Raves and Reviews

We'd like to recognize those associates who have recently demonstrated heroic feats in assisting our members:

Elijay Hendricks - Weinberg Y

Abi Marcello - Ward Y

Sam Devorak - Ward Y

Dakara Bon - Ward Y

Braeden Cauffman - Pasadena Y

Monyea Davis - Towson Y Preschool

Jacques Wiecech - Catonsville Y

Taurus - Catonsville Y

Jamal Aaron - Dancel Y

Markeis Pritchett-Simmons - Dancel Y

Thank you for your efforts to keep our members safe!

Risk Reminders

If you are an operations associate or an associate or lead in any of the following program areas, don't forget to take the new Policies & Procedures Learning Plan in Dayforce for your program:

- Stay & Play
- Sports
- Rockwall
- Swim
- Family Programs



Risk Resources

Do you need resources to help mitigate risk in your area? Contact us at riskmanagement@ymaryland.org.